How do I create classes?

Education Perfect has a dedicated student enrolment team who can create accounts for all of your students.

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Creating Classes

Select Classes & Students from your Control Panel.

On the left-hand side select Add a new Class. A pop-up screen will appear prompting for Class name, Teacher, Subject, Licence and Academic Year to be added. Fill in the details and select the blue Add Class option.
The new class will open automatically. From here, you can add your students manually or get your students to add themselves using a class access code detailed in the section below.

Class Access Codes

Once you have created a class, you can create an access code to send to your students. You can do this by selecting *Generate Code* or *Let students add themselves*.

If your school is using Single Sign On, your students will not be able to create accounts for themselves using an access code. However, if they already have an account they will be able to use an access code to add themselves to additional classes.
You will then be given an access code that you can copy and distribute to your students. If you are unhappy with the code that has been generated, you can select **Refresh** to get a new code.

If your students do not already have accounts with Education Perfect, they can create one using this access code. To do this, they can go to our login page
(https://www.educationperfect.com/app/#/login) and select **Create account using access code**.
They can then enter the access code and then select *Continue*.

From here they will be able to input their details and then select *Join class* to confirm.

Students will need to have an email addresses to use this process.
As students will be putting in their own details, they might end up writing gibberish instead of their correct details.

Students will then be sent a confirmation email for the creation of their account. If they do not receive this email, they will need to check that they have input the correct email address or see if the email ended up in their SPAM folder.

If your students already have an account with Education Perfect, they can add their existing account to the class. To do this they can select their name in the top right-hand corner of the screen and then *Enter Access Code*.
From here they will be able enter the access code and then select *Join class* to confirm.

Once all the desired students have been added, you can remove the access code. You can do this by selecting *Manage Code*. 
Once you have done that, select **Remove**.

Did this answer your question? 😊 😊

Still need help? Contact Us (/contact)